

RYC Sailing Instructor - Job Description

CANSAIL LEVEL 3 & 4

Reporting to the Club Manager, the Sailing Instructor is responsible for developing and teaching the RYC sailing curriculum to the Canadian Yachting Association standards. The Sailing Instructor will also evaluate students for the purpose of progression.

Specific responsibilities include, but are not limited to:

- Ensuring the safety of RYC Membership and guests at all times
- Collaborate with partner sailing instructor(s) in the planning and delivery of safe lessons to RYC members
- Prepare reports for Checkclick so that student reports are updated
- Assist in the preparation of weekly and monthly reports as needed -Maintaining professional certification
- Maintaining safety and cleanliness of RYC grounds at all times
- Daily clean up when RYC afternoon students leave
- Ensuring that all classes begin on time and end in adequate time to commence the following class on time
- Provide first-aid where and when necessary
- Notify Club Manager of any schedule changes
- As needed, set up of all necessary equipment for classes with other sailing instructor(s) and Students
- Maintain inventory of RYC sailing equipment in working and safe condition
- Ensure that crash boats are in serviceable condition
- Promptly notify Club Manager and Advisor of any equipment problems
- Any extra reasonable duties assigned by the Commodore/Vice Commodore
- Attendance at RYC/EYC races
- Attendance and participation at RYC Closing Banquet
- Assisting with RYC opening and closing
- Attendance and participation at Jr. Board Events is strongly encouraged
- Promotion of RYC and sport at all levels

Minimum Qualifications:

- CANSail 3&4 Instructor CYA certified
- First Aid - any national program at the EMERGENCY level
- Swimming - LSS Boat Rescue or Bronze Medallion or any higher LSS award
- CYA Fundamental Course
- Pleasure Craft Operators Card
- Police Check Preferred Qualifications:
- National Lifeguard Service Certification