

RYC Swimming Instructor - Job Description

Reporting to the Club Manager, the Swimming Instructors are responsible for developing and teaching the RYC swimming curriculum to the National Lifesaving Society standards. The Swimming Instructors will also evaluate students for the purpose for progression.

Specific responsibilities include, but are not limited to:

- Ensuring safety of RYC Membership and guests at all times
- Collaborate to provide properly planned and safe lessons and teaching these lessons to RYC members
- Prepare reports for RYC members at the completion of their sessions (weekly and monthly)
- Record and maintain records of student progression
- Maintaining professional certification
- Maintaining safety and cleanliness of RYC grounds at all times
- Daily clean up when RYC afternoon students leave
- Ensuring that all classes begin on time and end in adequate time to commence the following class on time
- Provide first-aid where and when necessary
- Notify Club Manager of any schedule changes
- As needed, set up of all necessary equipment for classes with other swimming instructor and students
- Promptly notify Club Manager and Advisor of any equipment problems
- Any extra reasonable duties as assigned by the Commodore or Vice Commodore
- Attendance and participation at RYC Closing Banquet
- Assisting with RYC opening and closing
- Attendance and participation at Jr. Board Events is strongly encouraged
- Promotion of RYC and sport at all levels

Minimum Qualifications:

- Lifesaving Society Swim Instructor -Lifesaving Society Lifesaving Instructor (preferred for both instructors - but MANDATORY for at least one instructor)
- National Lifeguard Service certification (preferred for both instructors - but MANDATORY for at least one instructor)
- Standard First Aid
- Pleasure Craft Operators Card
- Police Check