

CRAFT INSTRUCTOR

Reporting to the Club Manager, the Craft Instructor is responsible for coordinating and executing daily crafts and activities for the students in the RYC morning program.

Positions Available for 2020 Summer Season

- One (1) half-time Craft Instructor (morning program only)

Minimum Qualifications

- Emergency First Aid
- Police Check (if 18 years of age or older)

Preferred Qualifications

- N/A

Responsibilities

Specific responsibilities include, but are not limited to:

- Ensure the safety of RYC Members and guests at all times
- Maintain safety and cleanliness of Club and RYC grounds at all times
- Complete assigned chore when RYC morning program ends
- Provide First Aid where necessary
- Promote RYC and discipline(s) at all levels
- Assist with RYC Opening and Closing Days
- Attend and participate in Closing Banquet
- Attendance and participation at Jr. Board events is strongly encouraged
- Plan, prepare, and deliver daily crafts and activities for students in the RYC morning program
- Purchase any supplies required and work within a pre-arranged budget
- Adhere to schedule by ensuring lessons begin and end promptly
- Set up all necessary equipment and supplies for classes
- Clean up all equipment and supplies following craft or activity
- Promptly notify Club Manager and Craft Advisor of any equipment problems or supply shortages
- Any reasonable duties assigned by the Commodore(s) or Vice Commodore(s)